



RESUME CV

PERSONAL DATA PROFILE

Wasabi-Malik Muhammad Muhammad Heba Al : Name

-1976 : date of birth

Yemeni : Nationality Yemen

Muslim : Religion

children3 - Married : status

Jeddah edition : license

0557370105 -0567859353 : Mobile number

0567859353 : WhatsApp

Palestine Street -Jeddah -Saudi Arabia : Address

malek7822@yahoo.com : mail -E

EDUCATION Academic qualifications

) Yemen -Hodeidah -Thawra Secondary School -Al -General Secondary School
(AD1995 -1994

s degree in Cost and 'Bachelor2000 - AD2001 : Graduation estimate 75%
Yemen -Hodeidah University -Financial Accounting

: Practical experiences

and treasurer for projects in the southern -AD 06/01/2009 AD to ٢٠٠٧/٠١/٠٦ -١
- region through the Kingdom National Construction Contracting Company
Arabiathe Kingdom of Saudi in

Accountant in the Auditing -AD ٢٠١٤/٠١/٠١ to 01/06/2009 -٢
Development Company National Mamlaka- Trans Department of
JeddahArabia - Saudi -

Pan auditor for Cost - ٢٠١١^17 , to June ٢٠١٤1 , January -٣
Kingdom Company

Ghamdi Foundation for -Auditor and auditor at Saeed Dhafer Al -٤
2020 Until 2019 the period of

The same period **Ghamdi Foundation-Auditor at Magdi Saeed Dhafer Al** -٥
The Ghamdi Group-Responsible for the real estate accounting program at Al -٦
 same period
Reviewer of the Sales Department of Hayel Saeed Anam Company for the -٧
 Yemen - (2003 -2002) period

& Responsibilities Tasks

- Reviewing and following up on the** -١
s documentary 'movement of the company
funds on a daily basis
 - Reviewing the movement of bank** -٢
balances on a daily basis
 - Review the cash covenant held by the** -٣
s 'covenant secretaries in the company
projects
 - Responsible for following up with** -٤
accountants on projects on a daily basis
 - Responsible for reviewing cash** -٥
settlements
 - Responsible for monthly cash covenant** -٦
closes for projects
 - Review and reconcile all subcontractors'** -٧
abstracts
 - CREDIT purchase orCASH Review** -٨
orders
 - Responsible for reviewing salaries and** -٩
wages owed to the company (manually
(and automatically
 - Responsible for automatically closing** -١٠
salaries and wages due at the end of each
month
 - Reviewing due discharges and end of service for employees** -11
 - s 'Participation with legal auditors in preparing and issuing the company** -١٢
-2012 -2011 -2010 budget for the years
- 2017-2016-2015-2014-**
- 2013**
- Responsible for posting and reviewing all daily restrictions, settlement** -١٢
and closing
 - service forms-of-Preparing due salaries, vacation and end** -١٣
 - Responsible for relaying and reviewing all bank and fund movements** -15
 - Responsible for reviewing all customer and supplier movements and closing** ١٦
their accounts on a monthly basis
 - .Preparing , reviewing and closing the added tax monthly** -١٧

Dealing with sales, purchases and inventory accounts and periodically closing and reviewing them

SKILLS

- work as one team •
- The ability to gain the respect of others •
- Persuasion •
- communication with others •
- The ability to solve problems and participate in solving them •
- Excellent formulation of financial reports •
- Full proficiency in using accounting programs, as well as computer programs and the Internet •
- The ability to help senior management find financial solutions •

: COURSES Training courses

Yemen - British Institute from Windows-Word Wavis Courses -١

Yemen - Lantic From institute Excel Avis program in Specialized turn -٢

Yemen - Soft a company from Integrated Accountant area in Specialized turn -٣

The from introduction Financial performance Administration in Course - ٤
from Omari-Al tiller Professor Lecturer For facilities the public body
· Reina the queen institution

before from introduction Accountants For others Accounting area in Course -٥
AD2020 Rena the queen institution

institution before from introduction Humanity Resources administration area in turn -٦
Via the net – Jordan -2020 Rena the queen

from AD2020 Saudi Arabia Finance And management Accounting area in Course -٧
via Net Jordan (perception institution

KPMC From Finance Feasibility And study the job plan presentation area in turn -٨

He obtained a course in the field of modern financial accounting basics from the -٩
udemy (3/21/2021) organization

the from ٢٠٢١/٢٤/٣ on statement analysis course the financial He completed -١٠
.UDEMY organization

an advanced skills certificate in Excel He holds -١١

Laziness spreadsheets holds a certificate of excellence in electronic -١٢

HOBBLES :Identities

Love reading and reading books- ١

Purposeful use of social media -٢

Swimming- ٣

Different sports, especially football -٤

ReferenceREFERENCE

<p>Accounts Manager, October Construction -Mr. Abdel Fattah Mohammed - 0532301779 mobile Jeddah -Kingdom of Saudi Arabia -Company Limited) Mr. Ahmed Sayed Taha* Head of National Trans Kingdom Company Audit - 0567635001 .Mobile No (NPK (NPK) s Office'Director of the General Manager -Mohamed Hamid -M - 0558782323 /Mobile :Company , mobileNPK Financial Director -Mr. Mohamed Mukhtar - 0581361354</p>
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