

# NUSRAT DILDAR



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Islamabad, Pakistan

Dear Mr./Ms.,

It is with great pleasure and enthusiasm that I submit my resume and write this letter in response to your job advertisement. With my extensive background in Science and Chemistry Studies, along with my strong abilities in handling students, I am confident in my ability to make a valuable contribution to your institution as a Science Teacher.

Below are my details of Work Experience at different institutes

- Senior Science Teacher / Subject Specialist at Auston College, Pakistan (Tenure: 2021 – 2024)
- Science Teacher at Govt. Girls School Seri Bandi, Pakistan (2011 – 2012)
- Home Tutor at Time Line, Munad Academy, Pakistan (2015 – 2024)
- Online Tutor training to the teachers at international level.

Below are my responsibilities as a Science Teacher

- Organize classroom lectures and coursework
- Prepare materials and activities
- Assign homework and interesting exercises
- Identify students with special requirements and create individualized plans
- Determine exam and assignment grades
- Provide feedback based on workload and classroom behavior
- Keep a record of students' attendance and grades

Below are some of my most relevant qualifications.

- Master of Science in Chemistry from Hazara University, Mansehra, Pakistan.
- M.Ed (Master of Education) – Teaching License from Sarhad University Peshawar, Pakistan.
- B.Ed (Bachelor of Education) – Teaching License from Sarhad University Peshawar, Pakistan.

Aside from my teaching capabilities, I am an excellent communicator and team player, consistently collaborating with my colleagues to develop and implement new strategies and resources to support student learning. I also have a proven track record of successfully managing extracurricular activities and mentoring programs aimed at nurturing future leaders.

Thank you for considering my application. I look forward to discussing how my skills and experiences align with your institution's goals and the opportunity to join your team.

Sincerely,

**Nusrat Dildar**