

Taha Mohammad Taha
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Career Objective

To be an effective part of a well-reputed organization, where I can implement and enhance skills in the interest of the Organization and myself.

Professional Qualifications

Bachelor in Commerce (Accounting) from University of Helwan, Egypt.

Computer Skills

- ▶ MS-Office
- ▶ Performing the a accounting work in Arabic and English
- ▶ Proficiency in different Accounting Software's (ERP)
- ▶ Excellent command in SAP
- ▶ Excellent command in AL-Mutakamil
- ▶ Excellent command in SMACC
- ▶ Excellent command in Ghadeer Information

Professional Experience

Arab International School

Sep 2021 – current

I am working in Arab International School as Financial Manager.

Major Responsibilities

- ▶ Developing financial reporting systems.
- ▶ Finding ways to reduce or maintain cost by studying financial reports and business processes.
- ▶ Analyzing marketed trends to discover business opportunities and maximize profits.
- ▶ Aiding management in financial system knowledge.
- ▶ To analyze financial statements and to compare with past periods, budget .
- ▶ To Evaluate and identify the reasons in ups and down in revenues, expenses
- ▶ To monitor all accounts daily activities
- ▶ To review aging report of customers and suppliers

Professional Experience

Mojzyah Investment Company

May 2015 – Aug 2021

I was working in Mojzyah Investment Co. as an Accounting Supervisor.

Major Responsibilities

In Mojzyah Investment Co. I have the following responsibilities:

- ▶ To analyze financial statements and to compare with past periods, budget
- ▶ To Evaluate and identify the reasons in ups and down in revenues, expenses
- ▶ Receivables and payables comparison with the previous period as per the compliance of company policies and procedures to ensure that proper procedures are implemented.
- ▶ Responsible to close monthly closings (Revenue, Accruals, prepayments, Depreciation etc.)
- ▶ To review aging report of customers and suppliers
- ▶ To prepare profit& loss statement for each projects
- ▶ Prepare VAT report and uploading in the GAXT online portal.
- ▶ Prepare multiple Financial Analysis for the Higher Management.
- ▶ Responsible of JV & PV postings
- ▶ To monitor all accounts daily activities
- ▶ Responsible for performance appraisal of finance team and their training and development.
- ▶ Ad-hock reports prepared as requested by Higher Management.

Professional Experience

Mwfak International Est.

2013– 2015

I was working in Mwfak Int'l Est. as Chief Accountant – from Oct 2014 to Apr 2015.

Major Responsibilities

- ▶ To prepare budget for projects
- ▶ To monitor all accounts daily activities
- ▶ To review all the transaction of projects {Revenues, Expenses, Bank transfers(internal transfer& foreign transfers)}
- ▶ To compute the cost of inventories.
- ▶ To prepare bank reconciliation report on monthly basis.
- ▶ To prepare profit & loss statement for multiple projects.
- ▶ To maintain the record of fixed asset (Register)
- ▶ To review report for prepaid expenses.
- ▶ To check compliance of financial activities with company policies.
- ▶ To review advances to suppliers and maintain their proper Record.
- ▶ To review and correct errors in consistencies in accounting Entries, documents and reports

Professional Experience

Hoshan Group of Company

2000 – 2013

I was working in Hoshan Group of Companies.as Senior Accountant – From 2000 to 2013.

Major Responsibilities

To monitor all accounts daily activities.

To review all the transaction of projects {Revenues, Expenses, Bank transfers (internal transfer& foreign transfers)}

To compute the cost of inventories

To prepare cash flow as a monthly basis

To reconcile bank on monthly basis

To check compliance of financial activities with company policies

Prepare reports on reviews of various areas of production , operation and finance

Check day to day transaction of purchases & expenses of petty cash account.

Review Receivable and trade Debts accounts

Personal Details

Name	Taha Mohammad Taha
Father's Name	Mohammad
DOB	1st January 1965
Religion	Islam
Marital Status	Married
Nationality	Sudan
Iqama Status	Transferable

REFERENCES

References and other supporting documents may be furnished on request.
