



AHMED IBRAHIM IBRAHIM KAHLA

King Abdelaziz St. Mobile: (+966)

592711228E-mail:

ahmedkahla31@gmail.com **PROFILE:**

An energetic, self-motivated and hardworking employee with experience in all aspects of Accounting, seeking a challenging position where these skills will add value, Able to use own initiative and work as part of a team. An effective communicator at all levels. Good problem solving and analytical skills.

JOB OBJECTIVE:

Seeking a challenging career opportunity in the field of Accounting in a well-established company where my academic background and skills can be best utilized and where there is opportunity for professional growth.

EXPERIENCE:

Jun 2005 – April 2006

AL EMAN CO.

Cairo – Egypt

Joined Al Eman Company as an Accountant, I was responsible for:

- Prepare Daily Restrictions
- Prepare Financial Statements (Balance Sheet & Income Statement).
- Bank Reconciliation.
- Presenting daily Report to direct manager.

ALJEDAIE GROUP

April 2007 – To Feb. 2015:

Joined Aljedaie Group as a Senior Accountant, I was responsible for:

- Auditing records.
- Prepare Financial Statements (Balance Sheet & Income Statement).
- Bank Reconciliation.
- Procurement Transactions.
- Letter of Credit
- Sales Transactions.
- My work in Already was on Oracle Financials Applications which gave me good knowledge about the following modules

- Oracle General Ledger
- Oracle Receivables.
- Oracle Payables.
- Oracle Cash Management.

August 2015 – Mar 2020

REHAB AL- SAFWA CO.

Senior Accountant, I was responsible for:

- Action Settlement Bank.
- Preparation of Financial Statements.
- Preparation and Participation in the Balance Sheet.
- Prepare Daily Restrictions. .
- Matching Customer Accounts. .
- Matching Suppliers Accounts

July 2020 – August 2021

Khaild Awadh ALhamdi

Senior Accountant, I was responsible for

- Monthly Financial Position Work.
- Audit of Customers and Suppliers.
- Audit of Banks Accounts.
- Review the Balance of the audit.
- Preparation of Financial Statements.

January 2022 – until now

Elfosan Men's Tailoring Company

Chief Accounts, I was responsible for

- Follow-up of financial movements in recording and disbursement, recording and tracking them in accordance with the applicable internal system.
- Preparing monthly settlements and necessary reconciliations.
- Preparing administrative financial reports to assist in making the necessary and timely decisions.
- Preparing the trial balance and making the necessary adjustments.
- As a result of the annual inventory of warehouses, assets and consumables to preserve and match the company's capital and find discrepancies, if any.
- Preparing all the necessary monthly statements of fixed monthly salaries and expenses and transferring them to the bank after taking the necessary approvals in accordance with the applicable internal system.
- Preparing and submitting tax returns according to their periods accurately.
- Preparing and presenting the final accounts in accordance with international accounting standards and in accordance with international auditing standards, with an indication of all necessary clarifications for all items contained in the financial statements.

EDUCATION:

2004 Faculty of Commerce – Cairo University:

COMPUTER SKILLS:

- ❖ A proficient computer user.
- ❖ Excellent Excel user.
- ❖ A user of various operating software's (Windows 95, 2000, Millennium, XP, Vista and Seven).
- ❖ Good presentations designer utilizing power point.
- ❖ An intelligent internet user (surfing, searching, sending and receiving mails, as well as working

ADDITIONAL SKILLS:

Interpersonal Skills:

- Interpersonal & presentation skills.
- Ability to apply academic knowledge to real life situations.
- Performing well under pressure.
- Flexibility to perform various tasks.
- Negotiation and communication skills.
- Team player.
- Eager to learn.
- Proactive.
- Enthusiastic.

Languages:

- English.
- Arabic.

PERSONAL INFORMATION:

Date of Birth : March 3rd 1981
Nationality : Egyptian
Military Status : Exempted
Marital Status : Married

