

Mohamed A.Monem Ali

Accounts Payable

Mohamed_ali208688@yahoo.com

+966546194898

Saudi Arabia -Alriyadh

26 Jun 1993

Egyptian

Single

Exempted

Male

LANGUAGES

Arabic ● ● ● ● ●

English ● ● ● ● ●
Good

INTERESTS

Football - Reading

EDUCATION

Bachelor of commerce

Benha University

Accounting Department

SKILLS

Very Good dealing with auditing Team

Very Good dealing with Taxing Inspection

Have a good knowledge about Accounting Systems

Ability to lead a team.

Ability to work full or part time, dynamic, Responsible, easy training, neatly, serious.

PROFESSIONAL EXPERIENCE

* **El Muhaidb Group Investm., Accounts Payable**

Jul 2021 – Now | Saudia

Checking the Receiving cycle for the cost control & Purchasing

posting the receiving invoices in the System

make all the payment for suppliers make all

governments Dues Payment

Posting all payment in the system

El Muhaidb Group Investment, General Cashier

Feb 2020 - Jun.2021 | Saudia

Checking All the Payment from Save Box

Responsible For the Save Box Inventory in Daily basis

Responsible for the collection of money and cheques and deposit it in the bank

comparing between the Bank Statement and the collection & the

Payment to make sure every single amount has recorded

posting the payment and collection in the back system

Assets of Accounting Office, Trainee Legal Accountant

January 2019 - December 2020 | Cairo, Egypt

Trained to Making the Accounting Reports & Statements

treatment with Taxing Office

Tohama Company for Contracting, Accountant

Jan 2017 - May 2017 | Cairo, Egypt

checking all-procedure in the operation

Make the all-necessary payment related to the company

Collection all the dues amount from the Accounts

receivables and deposit it in the bank

making The Sale Tax return report.

The Breakers Diving & Surfing Lodge, General Cashier & Replacement Accounts Payable

September 2015 – October 2016 |Safaga, Egypt

Checking All the Payment from Save Box

Responsible For the Save Box Inventory in Daily basis

Responsible for the collection of money and cheques and deposit it in the bank

comparing between the Bank Statement and the collection &

the Payment to make sure every single amount has recorded

posting the payment and collection in the back system

Trained the make JV for Receiving & Payment

Trained to make coding for all Expenses

Trained to make the salaries asper Egyptian Law

SYSTEMS SKILLS

Front Office

Opera

Financial & Reporting & Closing

Sun V 4,5,6 & Vision

Delta

Microtec

Stores

Material Control MC

COURSES & Certifications:

**Professional Financial Accountant PFA, Egyptian
Science House**

**Professional Financial Accountant PFA, The Central
Agency of Organization & Administration**

Accounting Fundamentals Certificate, CFI

Excel Fundamentals- formulas for Finance, CFI

Microsoft Word Tutorial, CFI

Reading Financial Statements, CFI

Advanced Excel, Online