
RAGHAD KHALED AL-HAMAD

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PROFESSIONAL SUMMARY

A recent graduate from Imam Abdulrahman bin Faisal University (Insurance and Risk Management), I aspire to use my skills and experience by joining your headquarters and sharing my information and professional services with you and gaining more job skills and scientific experience and remaining an effective element with the work team in achieving the goals of the establishment and remaining an effective part of the Kingdom's Vision 2030.

EDUCATION

Diploma in Insurance and Risk Management: Graduated: Aug2024
Imam Abdulrahman bin Faisal University - Saudi Arabia , Dammam

EXPERIENCE

Trainee, 06/2024 - 08/2024

Al Saqr Cooperative Insurance Company - Dammam

- My tasks in the claims department for car insurance were summarized in opening claims.
- Processing claims and extracting missing documents and Inspecting vehicles and issuing letters.
- I worked on the used system AIMS and Ticket.

Trainee , 03/2023 - 06/2023

Construction and Projects Agency - Dammam

- My tasks in the Transport and Traffic Management Department were summarized in extracting financial extracts.
- Extracting risks from start-up and under-construction projects and develop solutions and plans to avoid and manage these risks.

CERTIFICATIONS

Insurance Foundation Professional Exam (IFCE)

SKILLS

- Microsoft office
- Communication skills
- Leadership and organization
- Time management
- Working with a team
- Speed of work completion