

Emad Abd El-Mohsen Taha

Address: Surry St., Jeddah, KSA

Date of birth: July 02, 1975

Nationality: Egyptian

Social status: Married

Iqama: Transferable

Driver's License: Valid

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Objective: Seeking a challenge position in your establishment to develop and demonstrate my abilities and skills.

AREAS OF EXPERTISE

- Business Development
- Management
- Negotiating
- Team working / Leadership
- Staff Recruitment / Training
- Problem Solving
- Customer Relationship Development
- Meeting Customer Needs
- Marketing

EDUCATION

British Academy, Faculty of Tourism, 1995, Cairo, Egypt

Rank: Good

PROFESSIONAL EXPERIENCE & SIGNIFICANT ACHIEVEMENTS

Construction Site Supervisor

2018 to 2023

ALSEIF ENGINEERING CONTRACTING COMPANY

- Responsible to control and manage the construction site.
- Site supervisors supervise all construction activities on a construction site, including all operators, workers, and subcontractors.

- Site supervisors conduct work conferences with workers and other personnel.
- Conduct weekly safety meetings, and conduct inspections of equipment, work areas, and work methods.

Interior Designer

2010 to 2017

BOUNYAN COMPANY FOR GENERAL CONTRACTING

- Project manager.
- Responsible for interior finishes.
- Responsible for the workers' affairs.

MASA AL-MOTAGADEMAH TRADING EST.

2017 to 2019

- Director of Masa Trade for Building Materials and Decoration.

Construction site supervisor

2008 to 2010

Nesma internet co. Jeddah, Saudi Arabia

- Responsible to control and manage the construction site.
- Supervise all construction activities on a construction site, including all operators, workers, and subcontractors.
- Conduct work conferences with workers and other personnel.
- Determine the work schedule, which has to include a balance between labors and machine hours.
- Site supervisors prepare work schedules and track worker activities.
- Establish safety protocols for all personnel, including subcontractors.
- Maintain records of all workers' time and payroll.
- Conduct weekly safety meetings, and conduct inspections of equipment, work areas, and work methods.

Interior Designer

2004 to 2008

Al-Amodi trading Est. Jeddah, Saudi Arabia

- Establish high-level design objectives to fulfill client projects
- Determine budgets that match project requirements
- Schedule project milestones and completion timelines
- Inspect construction to ensure adherence to requirements and compliance with codes and standards
- Source construction materials needed for building plans

Construction site supervisor

2002 to 2004

Saudi Binladin Group. Jeddah, Saudi Arabia

- Coordinate and schedule labor, equipment, and materials to meet project deadlines.
- Communicate with project managers, architects, and subcontractors to ensure project goals are achieved.
- Monitor construction progress and provide regular updates to project stakeholders

TRAINING COURSE

Sales & Marketing Skills, Oxford Academy (2009), KSA

COMPUTER & BUSINESS SKILLS

COMPUTER:

- Excellent command of windows operating systems.
- Good command of Microsoft Office (Word, Excel & Outlook)
- Excellent command of using Internet.

BUSINESS:

- Communication skills, Presentation skills.
- Organized.
- Management Skills.
- Self-motivated.
- Active listening with exploration of the facial expression and the body language.
- Highly communication and negotiation skills.
- High ability to motivate my team (TEAM SPIRIT).
- Highly active.

LANGUAGE

Arabic (Fluent)
English (Good).

REFERENCE

Available upon request