



Magdi Babiker Abdulfadeel

SUMMARY

Skilled [Job Title] with in-depth knowledge of accounting processes and controls. Reliable in maintaining recordkeeping accuracy and currency. Understands end-to-end impact of accounting and how to leverage data to improve business decision-making. Experienced in day-to-day accounting processes and applicable regulations. Dedicated to maintaining accurate records with attention to detail and expert financial knowledge.

SKILLS

- Customer rapport
- B2B and B2C sales
- Interpersonal communication
- Expense reporting skills

EXPERIENCE

September 2016 - September 2018

Accountant, najm altanmea foundation, RIYADH, SAUDI ARABIA

- Calculated, prepared and filed payroll taxes for clients.
- Recommended strategies for optimising taxation and minimising liabilities in future tax periods.
- Completed detailed reviews of accounts and bookkeeping records to verify compliance with standards.
- Updated general, sales and purchasing ledgers on schedule and verified information against documentation.
- Prepared accurate returns and represented taxpayers in disputes with tax officials.

June 2006 - June 2012

accountnant, triple connect contracting, khartom, sudan


- Customised customer experiences to build brand loyalty.
- Prepared timely and accurate financial reporting and analysis.
- Collaborated with team members to achieve target results.
- Created plans and communicated deadlines to complete projects on time.
- Managed bookings to optimise team availability.
- Identified issues, analysed information and provided solutions to problems.
- Promoted safe working environment by implementing regulatory standards, policies and guidelines.


September 2020 - Current


Project Accountant, M.R.AL KHTHLAN, DAMMAM, SAUDI ARABIA

- Reduced process lags by training new employees on bookkeeping best practices and protocols.
- Demonstrated perseverance, dedicated cold calling and exceptional service to land new customer accounts.

CONTACT

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LANGUAGES

Arabic:

First language

English:

Elementary

- Addressed customer questions, problems and complaints in person and via phone to maintain positive relationships and support smooth communications.
- Established procedures and controls to keep staff in compliance with accounting standards, regulatory requirements and budget targets.
- Reviewed financial statements and tax audits in detail to identify and correct discrepancies.



EDUCATION

ACCOUNTING

ECONOMICS AND ADMINISTRATIVE SCIENCES
OMDURMAN AHLIA UNIVERSITY, OMDURMAN

ELECTRONIC ACCOUNTING

ELECTRONIC ACCOUNTING
ALAMED FOR COMPUTER SCIENCE, OMDURMAN