# MANAL ALSHEHRI

### PROFESSIONAL SUMMARY

I specialize in public administration and work in the field of sales. I am looking for a new job in the field of public administration by specialty or sales by experience with the opportunity to apply my hardworking attitude and loyal nature.

#### WORK HISTORY

Sales Consultant, 08/2024 to 10/2024 The body shop - Damam, Saudi Arabia

- Increased brand awareness by conducting engaging product demonstrations...
- Assisted customers through entire sales process to ensure satisfaction.
- Dealt with customer queries effectively, maintaining high quality service standards.
- · Monitored inventory levels to prevent stock shortages and overages.
- · Collaborated with sales team to meet monthly targets successfully.
- Managed key accounts resulting in increased profitability for the store.
- · Delivered convincing sales pitches to attract new clients.
- Listened to customer problems, objections and concerns, offering tailored solutions.
- · Cultivated strong client relationships for sustained business growth.
- Store management in terms of achieving sales and closing daily accounts.

#### EDUCATION

Diploma of Higher Education, General Administration, 06/2022 King Abdulaziz university - Jeddah , Saudi Arabia

#### LANGUAGES

**Arabic** Native

English

Intermediate

## CONTACT

Address: Damam, Damam Phone: 0551109236

Email: manalllllll123@gmail.com

Date of birth: 25/07/1998

#### SKILLS

- · Product knowledge
- · Sales forecasting
- · Sales techniques mastery
- · Client relationship building
- · Sales funnel management
- · Quota achievement
- · Product demonstration
- · Effective listening
- · Client acquisition

**B1** 

- · Key account handling
- · Budget management